

Macon County



**MACON COUNTY BOARD OF COMMISSIONERS
CONTINUED SESSION
JUNE 28, 2016 - 6 P.M.
AGENDA**

1. Reconvene – Chairman Corbin
2. **6 p.m.** – Public hearing on proposed monetary economic development incentives to be offered
3. Consideration of proposed economic development incentives and approval of NC One and Building Reuse grant applications – County Attorney and Economic Development Director Tommy Jenkins
4. Security system at Senior Services – County Manager
5. Consideration of applications for fireworks displays at Nantahala and Franklin – County Manager
6. Continued discussion of telephony project – Information Technology Director Andy Muncey and representatives of Frontier and Mitel
7. Consideration of wellness policy – County Manager/HR Director
8. Consideration of ordinance amending the FY 2015-16 budget – Finance Director
9. Approval of the minutes from the May 10, 2016 regular meeting and the May 31, 2016 continued session
10. Adjourn

Notice of Public Hearing

Please take notice that the Macon County Board of County Commissioners will conduct a public hearing on Tuesday, June 28, 2016, at 6:00 o'clock, p.m., in the Commissioner's Board Room in the Macon County Courthouse located at 5 West Main Street, Franklin, NC 28734, pursuant to the provisions of N.C. Gen. Stat. § 158-7.1 to discuss the proposed monetary economic development incentives to be offered to a private business for local economic development in Macon County, North Carolina. The public is invited to attend, listen, participate and comment during the same.

This the 17th day of June, 2016

Macon County Board Commissioners

By: Kevin Corbin, Chairman

STATE OF NORTH CAROLINA
COUNTY OF MACON

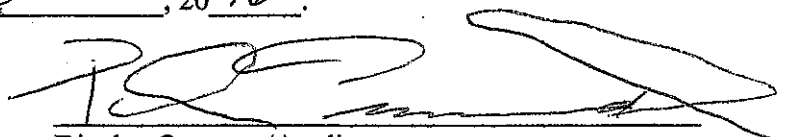
**APPLICATION FOR PERMIT TO EXHIBIT, USE AND/OR DISCHARGE
PYROTECHNICS FOR CONCERT OR PUBLIC EXHIBITION**

1. Display Operator/Applicant's full name and address: Paul Earwood
PO Box 1073 Andrews, NC 28901
2. Has the Display Operator/Applicant been issued a display operator license under N.C. Gen. Stat. § 58-82A-3 and does the same remain in effect? Yes. Attach copy.
3. Place of proposed public exhibition: Island in the lake
4. Will the exhibition be indoor? No. If so, additional rules apply.
5. Will the proposed exhibition be in connection with concerts or public exhibitions, such as fairs, carnivals, shows of all descriptions and/or public celebrations? No. If so, which:

6. Will the proposed exhibition be used for any other purpose? No. If so, what? _____
7. Does the Display Operator/Applicant have insurance in the amount of at least five hundred thousand dollars (\$500,000) or the minimum amount required by the North Carolina Building Code pursuant to N.C. Gen. Stat. § 143-138(e), whichever is greater? Yes
Attach full copy of the same.
8. The names of all Individual(s) who are to exhibit, use, handle or discharge pyrotechnics in connection with the concert or public exhibit: Gary Frazier, Rick Trammel,
William Baleman
9. Have all persons identified in #8 above completed training and licensing required under Article 82A of Chapter 58 of the North Carolina General Statutes? Yes
10. Will the display operator or proximate audience display operator, as required under Article 82A of Chapter 58 of the North Carolina General Statutes, be present at the concert or public exhibition? Yes
11. Will the display operator or proximate audience display operator, as required under Article 82A of Chapter 58 of the North Carolina General Statutes, personally direct all aspects of exhibiting, using, handling, or discharging the pyrotechnics? Yes
12. Does Display Operator/Applicant have all necessary permissions from the property owner of the lands where the display will take place? Yes

I certify under penalty of perjury that the responses to the above are truthful all respects.

This the 2nd day of June, 20 16.



Display Operator/Applicant

Outdoor Pyrotechnics
Display

**OPERATORS
LICENSE**

J	2
U	0
N	1
	6

Paul Earwood
License # 1586

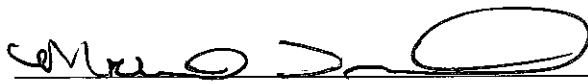
STATE OF NORTH CAROLINA
COUNTY OF MACON

**APPLICATION FOR PERMIT TO EXHIBIT, USE AND/OR DISCHARGE
PYROTECHNICS FOR CONCERT OR PUBLIC EXHIBITION**

1. Display Operator/Applicant's full name and address: Michael Trammel
15 Sapphire Ln. Franklin NC 28734
2. Has the Display Operator/Applicant been issued a display operator license under N.C. Gen. Stat. § 58-82A-3 and does the same remain in effect? Yes. Attach copy.
3. Place of proposed public exhibition: Macon Co. Fair Grounds 4th of July
4. Will the exhibition be indoor? NO. If so, additional rules apply.
5. Will the proposed exhibition be in connection with concerts or public exhibitions, such as fairs, carnivals, shows of all descriptions and/or public celebrations? Yes. If so, which: 4th of July
6. Will the proposed exhibition be used for any other purpose? NO. If so, what? _____
7. Does the Display Operator/Applicant have insurance in the amount of at least five hundred thousand dollars (\$500,000) or the minimum amount required by the North Carolina Building Code pursuant to N.C. Gen. Stat. § 143-138(e), whichever is greater? yes
Attach full copy of the same.
8. The names of all Individual(s) who are to exhibit, use, handle or discharge pyrotechnics in connection with the concert or public exhibit: Michael Trammel John Trammel
Joe Breedlove + Ken Lane
9. Have all persons identified in #8 above completed training and licensing required under Article 82A of Chapter 58 of the North Carolina General Statutes? Yes
10. Will the display operator or proximate audience display operator, as required under Article 82A of Chapter 58 of the North Carolina General Statutes, be present at the concert or public exhibition? Yes
11. Will the display operator or proximate audience display operator, as required under Article 82A of Chapter 58 of the North Carolina General Statutes, personally direct all aspects of exhibiting, using, handling, or discharging the pyrotechnics? Yes
12. Does Display Operator/Applicant have all necessary permissions from the property owner of the lands where the display will take place? yes

I certify under penalty of perjury that the responses to the above are truthful all respects.

This the 24 day of June, 2016.



Display Operator/Applicant



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/22/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: _____
	PHONE (A/C No. Ext): 216-658-7100 FAX (A/C, No): _____ E-MAIL ADDRESS: _____
INSURED East Coast Pyrotechnics Inc. P. O. Box 209 Catawba SC 29704	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A: Maxum Indemnity Company 26743
	INSURER B: Riverport Insurance Co.
	INSURER C: Everest Indemnity Insurance Co. 10851
	INSURER D: Everest National Insurance Company
	INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 1897685503 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

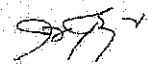
INSR LTR	TYPE OF INSURANCE	ADDSUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	SI8ML00005-151	9/30/2015	9/30/2016	EACH OCCURRENCE	\$1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$500,000
						MED EXP (Any one person)	\$
						PERSONAL & ADV INJURY	\$1,000,000
						GENERAL AGGREGATE	\$2,000,000
						PRODUCTS - COMP/OP AGG	\$2,000,000
							\$
D	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	SI8CA00005-151	9/30/2015	9/30/2016	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	EXC6020405	9/30/2015	9/30/2016	EACH OCCURRENCE	\$4,000,000
						AGGREGATE	\$4,000,000
							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	WC3984013151 (MASTER)	9/30/2015	9/30/2016	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 \$1,000,000 \$1,000,000 \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

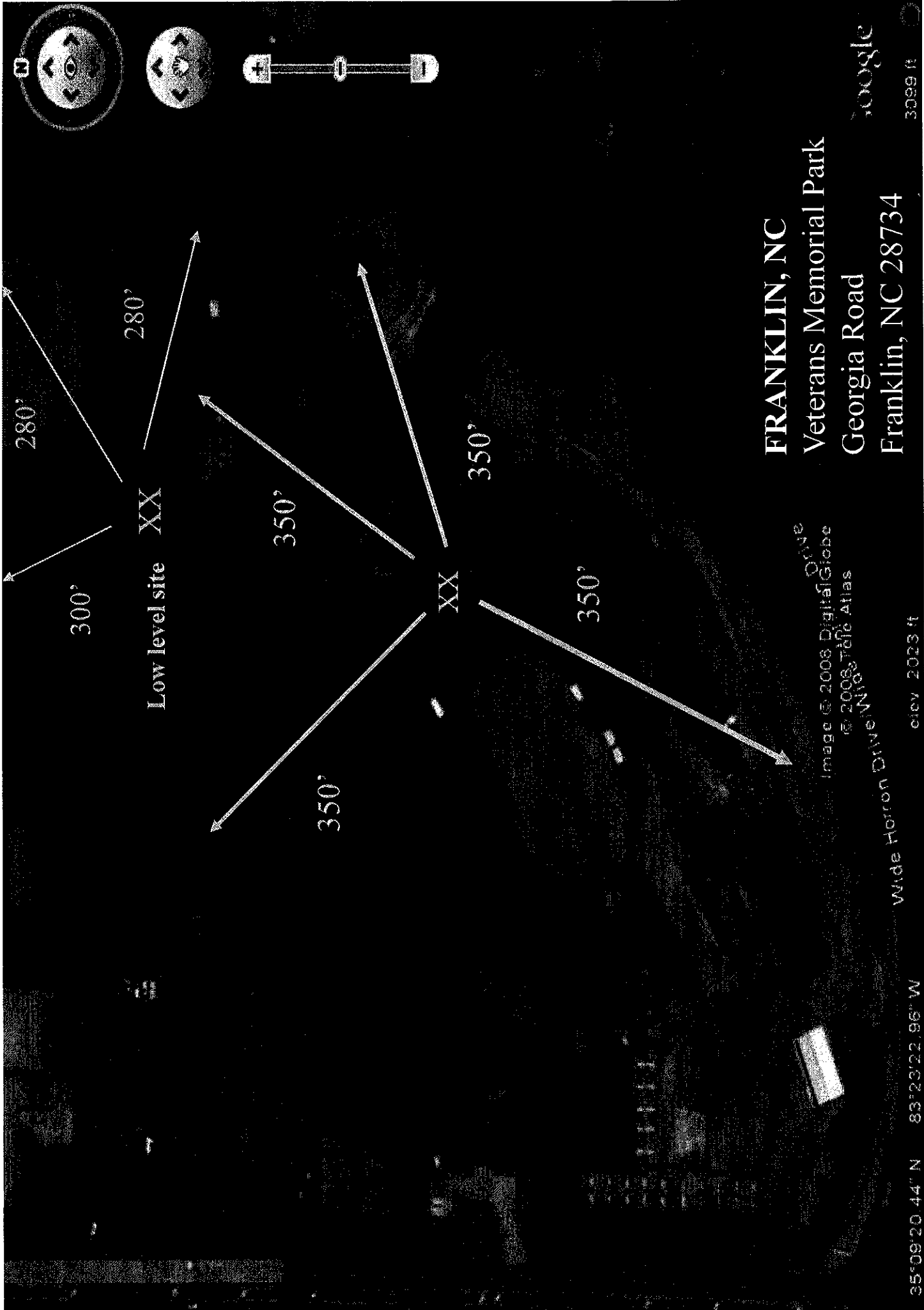
FIREWORKS DISPLAY DATE: JULY 4, 2016
ADDITIONAL INSURED: 1)CITY OF FRANKLIN, 2)MACON COUNTY, 3)FRANKLIN CHAMBER OF COMMERCE, 4)MACON COUNTY FAIR ASSOCIATION

CERTIFICATE HOLDER

CANCELLATION

FRANKLIN CHAMBER OF COMMERCE 425 PORTER ST FRANKLIN NC 28734	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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FRANKLIN, NC
Veterans Memorial Park
Georgia Road
Franklin, NC 28734

Google
3099 ft

© 2008

35°09'20.44" N 83°23'22.96" W

AERIAL SITE 5" MAX....LOW LEVEL SITE 1 1/2" MAX.



- PYROTECHNIC LICENSE INFORMATION
- CONTACTS
- STATE PROPERTY PERMITS
- ONLINE LOGIN PYROTECHNIC LICENSE APPLY/RENEW
- 1.3g PYROTECHNIC LICENSES
- 1.4g PYROTECHNIC LICENSES
- PROXIMATE AUDIENCE LICENSES
- PYROTECHNIC INSTRUCTORS/DELIVERY AGENCIES
- MUNICIPAL EMPLOYEE
- CODE OFFICIALS
- PYROTECHNIC EVENT EMPLOYEE
- SPONSOR, VENUE AND PRODUCTION MANAGEMENT

Fire Safety Programs

FIRE SAFETY PROGRAMS » PYROTECHNIC LICENSE INFORMATION

Pyrotechnic License Information

Current Pyrotechnic License Holders

Select License Type of Interest:

- | License Type | License Level |
|---|---|
| <input checked="" type="radio"/> Pyrotechnic 1.3G | <input checked="" type="radio"/> Operator |
| <input type="radio"/> Pyrotechnic 1.4G | <input type="radio"/> Assistant |
| <input type="radio"/> Proximate Audience | |

Get License Holder Information

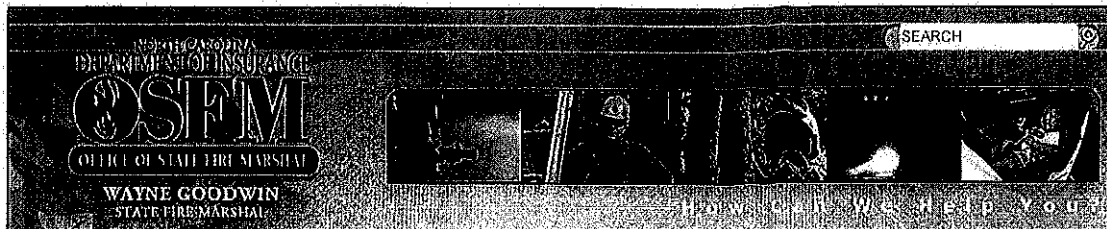
Pyrotechnic License Number Driver's License Number

1485

Holder's Full Name: Michael Lenn Trammel
 Business Name: East Coast Pyrotechnics, Inc.
 Government ID By: North Carolina
 Government ID Type: Driver License
 ID Number: ***5841



License Number: 1485
 License Type: 1.3G Pyrotechnic
 License Level: Operator
 License Status: Valid
 Expiration Date: 05/31/2019



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SPONSOR, VENUE AND PRODUCTION MANAGEMENT

FIRE SAFETY PROGRAMS » PYROTECHNIC LICENSE INFORMATION

Pyrotechnic License Information

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Select License Type of Interest

- | License Type | License Level |
|---|---|
| <input checked="" type="radio"/> Pyrotechnic 1.3G | <input checked="" type="radio"/> Operator |
| <input type="radio"/> Pyrotechnic 1.4G | <input type="radio"/> Assistant |
| <input type="radio"/> Proximate Audience | |

Get List

Get License Holder Information

Pyrotechnic License Number: Driver's License Number

1482

Search for License

Holder's Full Name: John Marshall Trammel
 Business Name: East Coast Pyrotechnics, Inc.
 Government ID By: North Carolina
 Government ID Type: Driver License
 ID Number: ***7313



License Number: 1482
 License Type: 1.3G Pyrotechnic
 License Level: Operator
 License Status: Valid
 Expiration Date: 04/30/2019



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FIRE SAFETY PROGRAMS » PYROTECHNIC LICENSE INFORMATION

Pyrotechnic License Information

Current Pyrotechnic License Holders

Select License Type of Interest:

- | License Type | License Level |
|---|---|
| <input checked="" type="radio"/> Pyrotechnic 1.3G | <input checked="" type="radio"/> Operator |
| <input type="radio"/> Pyrotechnic 1.4G | <input type="radio"/> Assistant |
| <input type="radio"/> Proximate Audience | |

Get List

Get License Holder Information

Pyrotechnic License Number Driver's License Number

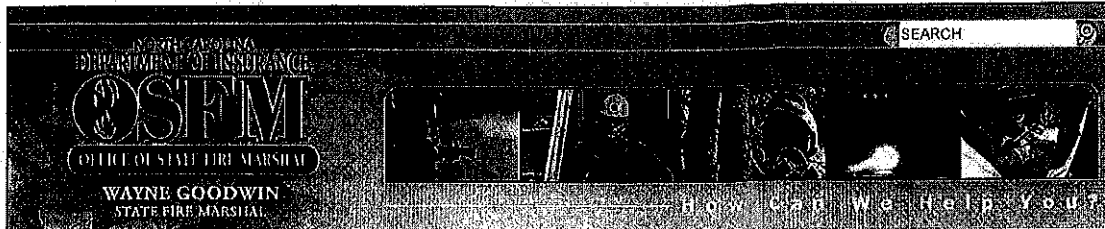
1486

Search for License

Holder's Full Name: Joe Edward Breedlove
 Business Name: East Coast Pyrotechnics, Inc.
 Government ID By: North Carolina
 Government ID Type: Driver License
 ID Number: ***8747



License Number: 1486
 License Type: 1.3G Pyrotechnic
 License Level: Operator
 License Status: Valid
 Expiration Date: 04/30/2019



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Current Pyrotechnic License Holders

Select License Type of Interest

- | License Type | License Level |
|---|---|
| <input checked="" type="radio"/> Pyrotechnic 1.3G | <input checked="" type="radio"/> Operator |
| <input type="radio"/> Pyrotechnic 1.4G | <input type="radio"/> Assistant |
| <input type="radio"/> Proximate Audience | |

Get List

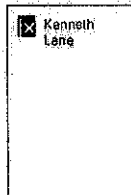
Get License Holder Information

Pyrotechnic License Number Driver's License Number

1480

Search for License

Holder's Full Name: Kenneth Arthur Lane
 Business Name: East Coast Pyrotechnics, Inc.
 Government ID By: North Carolina
 Government ID Type: Driver License
 ID Number: ***8690



License Number: 1480
 License Type: 1.3G Pyrotechnic
 License Level: Operator
 License Status: Valid
 Expiration Date: 04/30/2019

**MACON COUNTY
WELLNESS POLICY**

For the Plan Year

07/01/2016 to 06/30/2017

Policy

It is MACON COUNTY's policy to encourage wellness for its employees [and their families], where appropriate, to enhance employee ability to lead a satisfying and productive life and reduce costs through increased productivity and reduction of illness, injury, and disease driven by lifestyle choices and other controllable factors.

Definition of Wellness

For purposes of this policy, *Wellness* is individual mental and physical well-being as a result of employer and employee commitment to complete human health in both work and non-work life.

Wellness Program Purpose

The purpose of MACON COUNTY's Wellness Program is to promote overall wellness of its employees (and their families) both at work and at home.

The MACON COUNTY Wellness Program will

- Help employees identify medical conditions, which can then be treated
- Encourage healthy lifestyles to prevent or retard progression of medical problems and prevent unnecessary claims
- Help employees and dependents cope with the various problems of daily life (work/life balance)
- Employ one or more of the following wellness initiatives:
 - Health risk appraisal
 - Biometric screenings
 - Weight management
 - Smoking cessation
 - Nutritional counseling
 - Fitness programs
 - Support for management of chronic health conditions
 - Stress management
 - Onsite educational lunch and learns
 - Personal wellness profile
 - Wellness education materials
 - EAP support for work/life balance

Eligibility

All permanent MACON COUNTY employees are eligible for voluntary participation in the Employee Wellness Program and may be eligible for LIFE points. Spouses [and other immediate family members] may participate in selected activities provided through the program as long as their participation does not preclude participation by an employee.

All persons who intend to participate in a Wellness Program activity involving physical exertion or exercise are encouraged to consult with a physician before beginning physical activity as needed.

In the event MACON COUNTY should grant an incentive or reward to groups or individuals for participation in any Wellness Program or activity, MACON COUNTY will make reasonable accommodations for individuals who require them in order to allow them to participate.

Objectives

Wellness programs are designed to encourage employee fitness and wellness programs which are flexible enough to promote active lifestyles to maintain mental and physical well-being, enhance an individual's ability to lead a satisfying and productive life both on and off the job, and reduce MACON COUNTY's costs by increasing productivity and reducing illness, injuries, absenteeism, and medical claims.

Specifically, objectives of the MACON COUNTY's Wellness Program are:

- To provide education and information on wellness.
- To encourage participation in fitness and health-related activities for physical and mental well-being. To reduce work-associated costs absenteeism, health care costs and worker's compensation claims due to illness and injuries.
- To increase productivity at work.
- To provide an evaluation process which gives management and employees feedback on the value and progress of the wellness program.
- To promote individual accountability for one's health

General Covenants

1. MACON COUNTY supports and encourages employee participation in our Wellness Program and expects every effort will be made by supervisors to allow employee participation. Wellness program activities will be designed to attain specific goals at the individual and MACON COUNTY level.
2. Employee participation is voluntary. Supervisors are encouraged to facilitate flexible work schedules whenever possible to accommodate employee requests to participate in any MACON COUNTY sponsored wellness program or initiative.
3. The program will provide a reasonable alternative standard for obtaining any reward or incentive for individuals for whom, for that period, it is unreasonably difficult due to a medical condition to satisfy, or medically inadvisable to attempt to satisfy, the otherwise applicable standard.

4. Supervisors are encouraged to grant time for employees to participate in officially authorized special or one-time educational or awareness programs, a medical fitness screening procedure, wellness counseling or any MACON COUNTY-sponsored Health Fair.
5. Individuals eligible for the program will have the opportunity to qualify for any rewards or incentives under the Wellness / LIFE Program(s) at least once per year.
6. MACON COUNTY will employ methods and practices to insure privacy and protection of protected health information (PHI) on individuals who participate in MACON COUNTY sponsored wellness programs, screenings, and health risk assessments. PHI data will be handled through third party vendors, including the Macon County Public Health Center, and individual health data will not be furnished to MACON COUNTY Administration. However MACON COUNTY will receive employer level aggregate data and, where appropriate, information on individual participation or completion of certain tasks or activities as it may relate to overall MACON COUNTY wellness performance or in the determination of rewards or incentives for the individual.

Wellness Facilitator and Wellness Advisory Committee Responsibility

MACON COUNTY will designate a wellness facilitator to coordinate the overall program, introduce new initiatives, and monitor program results and participant feedback. In addition, MACON COUNTY will designate a wellness advisory committee to be comprised of [5-10 employee representatives, including at least one senior management staff person]. Wellness representatives can be rotated annually. The wellness advisory committee will meet at least quarterly or more frequently as needed and assist the wellness facilitator in making recommendations to the Health Insurance Review Committee regarding any program changes for consideration.

Health Risk Screening

MACON COUNTY will offer annual biometric screening services to employees at no cost to the employee. Participation in screenings is encouraged but voluntary. The purpose of the screenings is to help employees identify problems such as high blood pressure, high percent of body fat, use of tobacco products, stress issues, improper nutrition (high cholesterol), low activity or energy levels, or the inability to perform work safely and proficiently.

Employees are also strongly encouraged to complete and update a health risk assessment at least once per year.

Physical Fitness

Wellness is a positive and individual choice, pursued because it is seen as a richer way to live. It is a long-term, developmental process; seeking balance and life satisfaction while taking the best care possible of every aspect of life. It is generally recognized that physical exertion can have a positive impact on almost all aspects of an individual's life by reducing stress as well as improving overall health. In addition, physical activities help reduce employee absenteeism, health care costs, and worker's compensation claims.

Employee Participation

Participation in wellness activities is strongly encouraged.

WHILE EMPLOYEE PARTICIPATION IS VOLUNTARY, IT IS REQUIRED FOR ENROLLMENT IN THE ENHANCED MEDICAL PLAN.

- EMPLOYEES CHOOSING NOT TO PARTICIPATE IN TOBACCO SCREENING AND/OR THE HEALTH RISK ASSESSMENT WILL BE ELIGIBLE FOR THE BASIC MEDICAL PLAN ONLY.
- EMPLOYEES QUALIFYING FOR THE ENHANCED MEDICAL PLAN WHO SUBSEQUENTLY FAIL TO MEET PARTICIPATION REQUIREMENTS IN APPLICABLE TOBACCO CESSATION AND/OR DISEASE MANAGEMENT PROGRAMS WILL BE INELIGIBLE FOR THE ENHANCED MEDICAL PLAN THE FOLLOWING YEAR.
- EMPLOYEES MAY REESTABLISH ELIGIBILITY FOR THE ENHANCED MEDICAL PLAN BY (1) SATISFACTORY PARTICIPATION IN TOBACCO CESSATION AND/OR DISEASE MANAGEMENT PROGRAMS FOR ONE YEAR AND (2) AGREEMENT TO CONTINUE SATISFACTORY PARTICIPATION DURING THE SUBSEQUENT PLAN YEAR.

Employee participation in wellness programs and activities on MACON COUNTY time will be allowed consistent with work assignments and supervisor approval. MACON COUNTY reserves the right to revise and/or control program participation when conflicts with accomplishment of MACON COUNTY work responsibilities occur.

Official Time Use

Employees participating in the Wellness / LIFE program may use time off in accordance with the Macon County Personnel Policies.

Program Monitoring and Evaluation

The wellness facilitator will review participation, costs and accomplishments to measure progress and benefits to employees as well as to MACON COUNTY on an annual basis. Employee feedback, participation levels, illness/leave records, MACON COUNTY level screening data, and related medical claims data may be reviewed as part of an overall evaluation.

Wellness Components and Measurements

MACON COUNTY has established the following components and measurements for wellness for the medical plan year July 1, 2016 to June 30, 2017

Tobacco Cessation Care Plan

- All tobacco users must enroll and participate in the tobacco cessation program offered through Macon County Employee Health in order to automatically qualify for Macon County's Enhanced Health Insurance Plan.
- Schedule an appointment with the Employee Health Chronic Disease Management nurse by July 1, 2016 and follow up with the Chronic Disease Management nurse every 2 months for medical and social support. You must meet with the nurse at least 4 times out of the six meetings to be considered actively participating.
- Schedule appointment with the Macon County Employee Health physician as needed for medical interventions such as medications or patches.
- Support groups and cessation classes will be offered to all employees using tobacco products. Participation is optional.
- If an employee reports that he/she is not a tobacco user and then has a positive tobacco screening swab test and contests the results, a second screening swab test will be administered and sent off to a third party lab for testing. If this second test also has positive result, the employee will automatically be enrolled in Macon County's Basic Health Insurance Plan. A third tobacco screening can be administered at the employee's own cost by their primary care physician and the results provided to Macon County Employee Health.

Blood Pressure Care Plan

- BP less than 130/80
 - no follow up needed
- BP greater than 130/80 but less than 140/90
 - To follow up with employee health nurse within 1-2 months for lifestyle changes
 - Follow up every 4-6 months and as needed
- BP greater than 140/90 but less than 160/90
 - To follow up with Employee Health Nurse within 1-2 months to discuss lifestyle changes; repeat every 4-6 months and as needed
 - Meet with nutritionist to discuss diet changes
 - Refer to PCP or EH physician
- BP greater than 160/90
 - If asymptomatic
 - To follow up with Employee Health Nurse within 1-2 months to discuss lifestyle changes; repeat every 2-3 months and as needed
 - Meet with nutritionist to discuss diet changes
 - Refer to PCP
- If symptomatic with chest pain, dyspnea or headache
 - Refer to ER
 - To follow up with Employee Health Nurse within 1-2 months to discuss lifestyle changes; repeat every 2-3 months and as needed
 - Meet with nutritionist to discuss diet changes
 - Refer to PCP

Blood Glucose Care Plan

- Fasting glucose less than 100
 - No follow up
- Fasting glucose between 100-125
 - Follow up with employee health nurse in 1-2 months for lifestyle changes, then every 4-6 months and as needed
 - Refer to nutritionist
- Fasting glucose above 125
 - Follow up with employee health nurse in 1-2 months for lifestyle changes, then every 3-4 months and as needed
 - Refer to nutritionist
 - Refer to PCP or employee health physician
- Fasting glucose above 300 and symptomatic
 - Refer to PCP or employee health physician ASAP
 - Follow up with employee health nurse in 1-2 months for lifestyle changes, then every 2 months and as needed
 - Refer to nutritionist
- If non-fasting, schedule fasting glucose ASAP

Lipid Management Plan

- Total cholesterol less than 200
 - No follow up
- Total cholesterol greater than 200, less than 240
 - Follow up with employee health nurse in 1 month for lifestyle changes, then every 6 months and as needed
- Total cholesterol greater than 240
 - Refer to PCP or EH physician
 - Follow up with employee health nurse in 1 month for lifestyle changes, then every 4-6 and as needed
- HDL less than 40
 - Follow up with employee health nurse in 1 month for lifestyle changes, then every 6 months and as needed
- LDL less than 130
 - No follow up needed
- LDL greater than 130, less than 160
 - Follow up with employee health nurse within 2-3 months for lifestyle changes, then every 6 months and as needed
- LDL greater than 160
 - Refer to Primary Care Physician or EH physician
 - Follow up with employee health nurse within 1 month for lifestyle changes, then every 4-6 months and as needed
- Triglycerides less than 150
 - No follow up
- Triglycerides greater than 150, less than 300
 - Follow up with employee health nurse within 2-3 months for lifestyle changes, then every 6 months and as needed
- Triglycerides greater than 300
 - Refer to Primary Care Physician or EH physician

- o Follow up with employee health nurse within 1 month for lifestyle changes, then every 4-6 months and as needed

To schedule an appointment for any disease management program, employees are to call Lyndie, Chronic Disease Management nurse, at 349-2509.

MACON COUNTY

Signed _____, [Title] Date _____

Wellness Goals

To be determined at a later date

- Employee Participation [_____]
- Biometric screenings [_____]
- Completion of Health Risk Assessment [_____]
- Seminar Attendance [_____]
- Health Risk Index Reduction [_____]
- Body Mass Index Improvement [_____]
- Cholesterol Level [_____]
- Blood Pressure [_____]
- Smoking Cessation [_____]
- Sick Day Reduction [_____]
- Employee Survey Results [_____]
- Overall Medical Claim Cost [_____]
- Hospital Inpatient Days [_____]
- Physician Office Visits [_____]
- EAP Utilization Patterns [_____]

MACON COUNTY, NORTH CAROLINA
ORDINANCE AMENDING
The Fiscal Year 2015-2016 Budget

BE IT ORDAINED by the Board of Commissioners of Macon County, North Carolina:

SECTION 1. The following amounts are hereby appropriated in the General Fund for the operation of the county government and its activities for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this county:

Governing Board	\$	208,883
Administration		392,820
Finance		519,716
Tax Supervision		695,821
Mapping		175,792
Tax Assessment		420,439
Legal		100,000
Human Resources		153,642
Board of Elections		299,349
Register of Deeds		301,536
Information Technology		1,179,540
Garage		363,905
Buildings & Grounds		2,103,441
Sheriff		4,255,872
Courthouse Security		212,591
NC Forest Service Contract		70,000
Governor's Highway Safety		21,927
Law Enforcement Center		2,159,599
Permitting, Planning, and Development		512,605
Emergency Medical Service		3,090,480
Emergency Management Services		1,207,522
E911 Addressing		138,384
Animal Control		265,020
Airport		43,000
Economic Development		236,770
Cowee School		82,120
Transit Services		1,386,365
Soil Conservation		152,052
Cooperative Extension		211,339
Health Department		5,429,516
Social Services		6,326,083
Mental Health/Handicapped		168,993
Juvenile Crime Prevention Council		114,931
Veterans Services		97,023
Senior Services		716,527
Library Services		1,016,990
Recreation		1,398,128
Education		8,619,927
Transfers to other funds		2,487,030
Special Appropriations		180,000
Non-Departmental		<u>820,191</u>
 Total Appropriations	 \$	 48,335,869

SECTION 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Tax Collections	\$	28,015,033
Gross Receipts Tax		23,000
Local Option Sales Tax		6,742,416
Payments in Lieu of Taxes		310,000
Service Fees		2,935,430
Health Programs		3,006,734
JCPC Grants		89,324
Social Services Revenues		5,035,630
Transit Services Grants & Fees		977,839
Veterans Affairs		1,907
Senior Services Revenues & Fees		402,380
Recreation Fees		66,650
Interest Earnings		80,300
Rentals		80,000
ABC Funds		12,000
Miscellaneous Income		293,677
Fund Balance Appropriated		-
Grants		256,549
Transfers To General Fund		<u>7,000</u>
Total Estimated Revenues	\$	48,335,869

SECTION 3. The following amounts are hereby appropriated in the Debt Service Fund for the payment of principal and interest on the outstanding and anticipated debt of the county and the fees relating thereto for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Principal payments	\$	3,299,507
Interest payments		<u>1,098,445</u>
Total Appropriations	\$	4,397,952

SECTION 4. It is estimated that the following revenues will be available in the Debt Service Fund for fiscal year beginning July 1, 2015, and ending June 30, 2016:

Transfer from General Fund	\$	1,883,744
Transfer from Schools Capital Reserve Fund		1,718,218
Subsidy Refunds		460,622
Town of Franklin		45,219
Interest		100
Fund Balance Appropriated		-
Lottery		<u>290,049</u>
Total Estimated Revenues	\$	4,397,952

SECTION 5. The following amounts are hereby appropriated in the Schools Capital Reserve Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Transfer to Debt Service Fund	\$	<u>1,718,218</u>
Total Appropriations	\$	1,718,218

SECTION 6. It is estimated that the following revenues will be available in the Schools Capital Reserve Fund for the year beginning July 1, 2015, and ending June 30, 2016:

Local Option Sales Tax	\$	<u>1,718,218</u>
Total Estimated Revenues	\$	1,718,218

SECTION 7. The following amounts are hereby appropriated in the Fire District Tax Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Franklin	\$	673,570
Clarks Chapel		315,030

Otto	302,875
Cullasaja	250,690
West Macon	301,935
Scaly Mountain	121,140
Burningtown/Iotta	187,015
Cowee	303,350
Nantahala	221,525
Highlands	374,560
Mountain Valley	<u>135,160</u>
Total Appropriations	\$ 3,186,850

SECTION 8. The following tax rates, based upon an estimated collections rate of 96.28%, are hereby levied for the Fire Tax Districts for the fiscal year beginning July 1, 2015, and ending June 30, 2016. Rates are per \$100 of assessed valuation of taxable property.

<u>Fire District</u>	<u>Tax Rate</u>	<u>Levy</u>
Franklin	0.0445	\$ 673,570
Clarks Chapel	0.0765	315,030
Otto	0.0614	302,875
Cullasaja	0.0537	250,690
West Macon	0.0681	301,935
Scaly Mountain	0.0486	121,140
Burningtown/Iotta	0.0867	187,015
Cowee	0.1103	303,350
Nantahala	0.0643	221,525
Highlands	0.0108	374,560
Mountain Valley	0.1270	<u>135,160</u>
Total Estimated Revenues		\$ 3,186,850

SECTION 9. The following amounts are hereby appropriated in the Emergency 911 Surcharge Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

911 Program	\$ <u>313,837</u>
Total Appropriations	\$ 313,837

SECTION 10. It is estimated that the following revenues will be available in the Emergency 911 Surcharge Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

911 Revenues	\$ 313,837
Fund Balance Appropriated	<u>-</u>
Total Estimated Revenues	\$ 313,837

SECTION 11. The following amounts are hereby appropriated in the Solid Waste Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Solid Waste Operations	\$ 3,494,088
Transfers to Closure/Post closure Reserve	<u>436,659</u>
Total Appropriations	\$ 3,930,747

SECTION 12. It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Landfill Fees	\$ 1,900,000
Tipping Fees	1,290,000
Recycling Sales	220,000
State Reimbursements	92,600

Other Revenues	13,627
Fund Balance Appropriated	<u>414,520</u>
Total Estimated Revenues	\$ 3,930,747

SECTION 13. The following amount is appropriated in the Old Sites Closure/Post-Closure Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Post-Closure Expenditures	\$ <u>115,000</u>
Total Appropriations	\$ 115,000

SECTION 14. It is estimated that the following revenue will be available in the Old Sites Closure/Post-Closure Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Transfer from Solid Waste Fund	\$ <u>115,000</u>
Total Estimated Revenues	\$ 115,000

SECTION 15. The following amounts are appropriated in the Cell I Closure/Post-Closure Reserve Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Closure Reserve	\$ 264,725
Post-Closure Reserve	2,176
Remediation Reserve	<u>54,758</u>
Total Appropriations	\$ 321,659

SECTION 16. It is estimated that the following revenue will be available in the Cell I Closure/Post-Closure Reserve Fund for fiscal year beginning July 1, 2015, and ending June 30, 2016:

Transfer from Solid Waste Fund	\$ <u>321,659</u>
Total Estimated Revenues	\$ 321,659

SECTION 17. The following amount is appropriated in the Self-Insured Health Insurance Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Insurance Claims/Premium/Administration	\$ <u>3,874,517</u>
Total Appropriations	\$ 3,874,517

SECTION 18. It is estimated that the following revenues will be available in the Self-Insured Health Insurance Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Contributions from Other Funds	\$ 3,845,541
Cobra/Retirees Contributions	27,696
Interest Earnings	1,280
Fund Balance Appropriated	<u>-</u>
Total Estimated Revenues	\$ 3,874,517

SECTION 19. The following amounts are appropriated in the Federal/State Forfeiture Fund (fund 22) for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Federal Forfeiture Expenditures	\$ 23,941
State Forfeiture Expenditures	<u>8,117</u>
Total Appropriations	\$ 32,058

SECTION 20. It is estimated that the following revenues will be available in the Federal/State Forfeiture Fund (fund 22) for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Federal Forfeiture Revenues/Fund Balance Appropriated	\$	23,941
State Forfeiture Revenues/Fund Balance Appropriated		<u>8,117</u>
Total Estimated Revenues	\$	32,058

SECTION 21. The following amount is appropriated in the Economic Dev. Reserve Fund (fund 20) for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Transfer to general fund	\$	7,000
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SECTION 22. It is estimated that the following revenue will be available in the Economic Dev. Reserve Fund (fund 20) for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Fund balance appropriated	\$	7,000
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SECTION 23. The following amount is appropriated in the Occupancy Tax Fund (fund 28) for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Occupancy Tax	\$	749,124
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SECTION 24. It is estimated that the following revenue will be available in the Occupancy Tax Fund (fund 28) for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Occupancy Tax Collections	\$	749,124
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SECTION 25. The Board of County Commissioners hereby levies a tax at the rate of 34.9 cents per one hundred dollars (\$100.00) valuation of property listed as of January 1, 2015, for the purpose of raising revenue included in "Tax Collections" in the General Fund in Section 2 of this ordinance.

This rate of tax is based upon an estimated total valuation of property for the purpose of taxation of \$7,668,426,710, and an estimated collection rate of 97.34% for real/personal and 94.24% for motor vehicles.

SECTION 26. The Board of County Commissioners hereby levies a per unit assessment fee for the fiscal year beginning July 1, 2015, and ending June 30, 2016, on solid waste disposal based upon the following schedule:

Residential Household/Mobile Home	\$	72.00
Commercial Buildings	\$	78.00

The Board of Commissioners authorizes the assessment amount to be printed on the Macon County Property Tax statement. The assessment is authorized to be collected in the same manner as property tax.

SECTION 27. The Board of Commissioners hereby levies a charge of \$66.00 per ton for non-residential tipping fees for demolition and commercial waste. A charge of \$10.00 per ton is levied for Materials Useful and a charge of \$30.00 per ton is levied for brush and stumps. A charge of \$8.75 per ton is levied for Highlands transfer fee to Macon County Landfill.

SECTION 28. The County Manager and/or Finance Director are hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a) The Finance Director may transfer amounts between objects of expenditure within a department.
- b) The County Manager may transfer amounts between departments.
- c) The funding for approved reclassifications may be transferred from the budgeted reserve with the approval of the County Manager.

d) No revenues may be increased, no funds may be transferred from the Contingency account in the General Fund, and no transfers may be made between funds unless formal action is taken by the Board of Commissioners.

SECTION 29. The County Manager is hereby authorized to accept grant funding which has been previously approved for application by the Board of Commissioners, including any local match involved. The County Manager is authorized to execute any resulting grant documents. Also, the County Manager is authorized to enter into contracts for purchases of apparatus, supplies, materials, or equipment as described in G.S. 143-129(a) up to the limits stated therein for informal bidding which are within budgeted appropriations. The County Manager is authorized to enter into routine service contracts in the normal course of county operation within budgeted appropriations. Change Orders for capital project contracts previously approved by the Board of Commissioners may be approved by the County Manager up to the informal bidding limits referred to above, provided that sufficient funding is available. All contracts authorized by this ordinance are approved for signature by the Chairman of the Board of County Commissioners, the County Manager, and/or the Clerk to the Board of Commissioners as appropriate.

SECTION 30. Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Commissioners and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

Adopted this 28th day of June, 2016.

Kevin Corbin
Chairman, Board of Commissioners

Derek Roland
Clerk to the Board of Commissioners

MACON COUNTY BOARD OF COMMISSIONERS
MAY 10, 2016
MINUTES

Chairman Corbin called the meeting to order at 6:03 p.m. and welcomed those in attendance. All Board Members, the County Manager, Deputy Clerk, Finance Director, County Attorney, members of the news media and interested citizens were present.

ANNOUNCEMENTS: Those in attendance watched a video from the North Carolina Association of County Commissioners (NCACC) that provided an update on recent NCACC activities. Also, County Assembly Day will be held May 18th in Raleigh.

MOMENT OF SILENCE: Chairman Corbin asked those in attendance to observe a moment of silence.

PLEDGE TO THE FLAG: Led by Commissioner Shields, the pledge to the flag was recited.

PUBLIC COMMENT: **Nathan Maddox**, a resident of the Poplar Grove subdivision, told the board that both North and South Skeenah Creek converge at this location and that both streams come into a culvert, which backs up and causes flooding during heavier rainfalls. He said this prevents residents from having access to the subdivision, and he noted that several of the homeowners are in the 60-to-80 year old range and live alone. He added that if he and others know bad weather is coming, they will park outside the subdivision, and that some of his neighbors worry that EMS or firefighters could not respond to their homes when the area is flooded, and that they were asking the board for help. Commissioner Beale responded that it would be up to the homeowners or the North Carolina Department of Transportation (NCDOT) to fix the problem. Chairman Corbin said that he and Commissioner Beale were both aware of the situation and had contacted NCDOT, and that the issue was to be addressed later in the agenda. The County Manager noted that there are a

number of subdivisions in the county with substandard roads. **Claudia Mattheiss**, who lives at 182 Sam McClure Road, also asked the board for help with the culvert situation. She told the board that she had experience in hydraulics and that "it is simply mathematically impossible" for the culvert to handle the water that comes down from the subdivision and the substantial runoff from the parking lot at the visitor center, which is funneled through two large pipes under U.S. 441 that drain to the smaller culvert in question, which becomes clogged with debris. Between Christmas and February of this year, she said flood waters cut her off from her home three times for several days, and since purchasing her home four years ago, there have been seven times she could not access her property. While she and her neighbors have spent thousands of dollars "patching" the situation, she told the board it needs a permanent fix. Chairman Corbin and Commissioner Beale added comments regarding the issue, and Commissioner Shields requested that Agenda Item 11A be moved up on the agenda. Chairman Corbin suggested that the board finish the public comment period before addressing it. **Narelle Kirkland** voiced concerns over traffic issues at the intersection of U.S. 23/441 South and Siler Road, as well as the entrance to the Walmart shopping center off of Dowdle Mountain Road to Berry Blvd. She also requested to have a county commissioner as "a go between" on issues involving permit fees to allow members of the Nantahala Hiking Club to transport hikers from the Appalachian Trail into Franklin. **Brittney Raby** gave the board members an update on the Story Walk program, saying that the first boards went up on the Little Tennessee River Greenway on May 6th, and that another set will go up at the Parker Meadows Recreational Complex later this summer. She added that there are plans to continue the program next year and perhaps extend it to the Highlands area. **Patrick Taylor**, the mayor of the Town of Highlands, told the board members that he was "not here to ask you for anything" but instead to thank the commissioners for their cooperation over the years. Specifically, he voiced his gratitude for the renovations to Highlands School, assistance in renovating the school track, funding for a School Resource Officer (SRO) and recreation items, and to working with Jackson County officials on "equitable arrangement" regarding fire tax issues. Commissioner Tate praised the mayor for organizing an "ambassadors" group in Highlands that provides litter pickup.

ADDITIONS, ADJUSTMENTS TO AND APPROVAL OF THE AGENDA: Upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to make additions to and approve the agenda as adjusted, as follows:

- To move Item 11A under New Business, Addition of Mountain Breeze Road to the state maintained road system, to the next item on the agenda, per Chairman Corbin.
- To add a new Item regarding Macon County Schools under New Business as Item 11C, per Commissioner Beale.

- To add a Capital Project Ordinance regarding the landfill expansion project under Old Business as Item 10C, per the Finance Director.

RESOLUTION REGARDING MOUNTAIN BREEZE ROAD: Following a brief discussion, and upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to adopt a "Resolution in Support of Adding a Section of Mountain Breeze Road in Macon County to the State Maintained Road System." A copy of the resolution is attached **(Attachment 1)** and is hereby made a part of these minutes.

PRESENTATION OF THE RECOMMENDED FISCAL YEAR 2016-17 BUDGET: The County Manager presented a Prezi presentation on his recommended budget for the upcoming fiscal year. A copy of his budget message is attached **(Attachment 2)** and is hereby made a part of these minutes. Among the highlights from the presentation:

- The budget total for Fiscal Year 2016-17 is \$47,694,248.
- It fulfills many of the goals set by the board of commissioners in January and is focused on service.
- It includes the completion of the pay plan from 2013 at a projected cost of \$621,613 in additional salary and benefits.
- The general fund fund balance exceeds 40 percent, and no money from fund balance was used to balance the proposed 16-17 budget.
- The tax rate will remain at 34.9-cents per \$100 of valuation, believed to be the fourth lowest rate among the state's 100 counties.
- It includes \$1.7-million in one-time capital expenditures.

The County Manager also reviewed in detail significant budget items in the larger categories such as Public Safety, Education, General Government and Human Services. "I do feel this is a great budget," he told the board. Following his presentation, the board members agreed to hold a public hearing on the recommended budget at their next regular meeting on June 14th at 6 p.m. In addition, the members agreed to hold a work session on the budget on May 31st beginning at 5:30 p.m. Commissioner Beale told the County Manager that this was the best budget presentation of the 12 that he has heard as a commissioner. Commissioner Tate asked that a representative of the Otto Volunteer Fire Department attend the work session on May 31st, as this was the only fire department requesting a tax increase this year.

Chairman Corbin declared a recess at 8:12 p.m.

Chairman Corbin called the meeting back to order at 8:26 p.m.

UPCOMING TOTAL SOLAR ECLIPSE: David Hubbs explained that a total eclipse of the sun will occur on August 21, 2017, and that Franklin will be in

the midst of a 43-mile-wide swath that will experience the full effect. The total eclipse will take place in Franklin at 2:30 p.m. and will last for two and a half minutes. He told the board that some communities in the path of the total eclipse are already promoting the event, and pointed out that "when people gather, they buy stuff." Not only will the event pack every motel, restaurant and campground in the area, Mr. Hubbs suggested that the county should invite organizations such as NASA and National Geographic to witness the event here. Mr. Hubbs recommended that the county pursue a coordinated effort with other agencies in terms of planning and promotion, and Chairman Corbin created an ad hoc committee to do so, which will include the County Manager, Mr. Hubbs, Economic Development Director Tommy Jenkins, Recreation Director Seth Adams and Town Manager Summer Woodard. The committee will coordinate efforts with the directors of the chambers of commerce.

SMOKY MOUNTAIN LME/MCO – Shelly Foreman, the senior director of public affairs with Smoky Mountain LME/MCO, gave the board an update on the agency's activities. Smoky Mountain is a local government agency that is referred to as a local management entity/managed care organization or LME/MCO, and it oversees Medicaid state and local funding and offers a health plan for individuals and families in need of mental health, substance abuse or intellectual/developmental disability services. Ms. Foreman provided the board members with handouts regarding talking points for County Assembly Day in Raleigh, and asked for support in stopping state funding cuts. She also handed out copies of the agency's Community and Capital Reinvestment Initiatives and briefly discussed several of those in more detail, including getting more beds for the Balsam Center. Commissioner Beale shared his viewpoints on mental health issues across the state. No action was taken.

CAPITAL PROJECT ORDINANCE AMENDMENT FOR SCHOOL RENOVATIONS: Following a brief explanation by the Finance Director, and upon a motion by Commissioner Tate, seconded by Commissioner Beale, the board voted unanimously to approve a Capital Project Ordinance Amendment for Union Academy and Highlands School as presented. A copy of the amendment is attached **(Attachment 3)** and is hereby made a part of these minutes.

RESCISSION OF CONTRACT WITH SHADE AMERICA: The County Attorney and Recreation Director Seth Adams explained that Shade America, Inc. of Florida is not a licensed general contractor in North Carolina, and therefore, the contract approved by the board with Shade America in March 2016 would have to be cancelled. In addition, the county will now need to take informal bids on the shade structures for the Parker Meadows Recreational Complex. The deposit made to the company will need to be returned. Upon a motion by

Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to approve a "Rescission of Contract for Shade Structures Between Owner and Contractor" as presented by the County Attorney," and authorized the County Manager to fill in the amount of the deposit to be returned to the company. A copy of the rescission is attached (Attachment 4) and is hereby made a part of these minutes.

CAPITAL PROJECT ORDINANCE FOR LANDFILL EXPANSION PROJECT:

Following an explanation by the Finance Director, and upon a motion by Commissioner Tate, seconded by Commissioner Shields, the board voted unanimously to approve a Capital Project Ordinance for the Landfill Expansion Project in the amount of \$9,800,000. A copy of the ordinance is attached (Attachment 5) and is hereby made a part of these minutes.

LEASE AGREEMENT FOR HIGHLANDS ROAD CONVENIENCE CENTER

SITE: The County Attorney presented a lease agreement between the county and Bonita Hamstra for the use of the Highlands Road Convenience Center site. The agreement calls for a five-year lease at a cost of \$375 per month, with an option for the parties to extend the agreement by two years. The County Attorney noted that one page of the agreement had been inadvertently omitted from the board's electronic agenda packet and he presented a full document for the board's consideration. Upon a motion by Commissioner Tate, seconded by Commissioner Beale, the board voted unanimously to approve the lease agreement as presented, a copy of which is attached (Attachment 6) and is hereby made a part of these minutes.

FRANKLIN HIGH SCHOOL TRACK: Commissioner Beale explained that the track at Franklin High School needs repairs and that it also has some liability issues. He also noted that due to the surface of the track, high school track meets can no longer be held here. The latest bid to repair the track from Competition Athletic Services of Chattanooga, TN is \$58,712.50, and Commissioner Beale said a private donor is willing to fund \$27,500 of the cost. Of the remainder, he said that the school system can do half, or roughly \$15,606, and he made a motion that the county take \$15,606.25 out of contingency to fund the project. Commissioner Shields seconded the motion. The Finance Director asked that the amount to come from contingency be rounded up to \$15,607, to which Commissioners Beale and Shields agreed. Commissioner Shields reminded the board that the track serves as a classroom. Macon County Schools Superintendent Dr. Chris Baldwin said the track is "heavily used by the community." Following further discussion, the board voted unanimously to take \$15,607 from contingency to help fund the project. Chairman Corbin also asked about the need for a budget meeting with school officials, and several dates were discussed. The board eventually agreed to make this a part of its continuation meeting agenda on May 31st at 4 p.m.

CONSENT AGENDA: Upon a motion by Commissioner Beale, seconded by Commissioner Shields, the following items on the consent agenda were approved unanimously: **Minutes** – Approved the minutes from the April 12, 2016 regular meeting and the April 18, 2016 called meeting. **Budget amendments** – Approved the following budget amendments: #196 for the Sheriff's Department to appropriate \$22,935 in federal drug forfeiture funds; #197 for the Sheriff's Department to appropriate revenues, including donations, for the Citizens Academy totaling \$3,007; #198 for the Sheriff's Department to appropriate revenues of \$64,152 for special fund expenses; #199 for the Governor's Highway Safety Program to appropriate \$21,927 received for the final grant payment; #200 for Detention to appropriate \$86,214 in additional revenue received through the State Misdemeanor Program to cover the increase in food service costs due to housing misdemeanors; #201 for the Health Department to allocate \$15,710 from an agreement addendum for funds to pay for June 2016 expenses; #202 for Housing to allocate \$11,612 in additional funding from the Duke Weatherization grant; #203 for Parks and Recreation to carry forward \$10,476 from a grant received from the Cherokee Preservation Foundation for construction costs associated with the Parker Meadows burial site and a kiosk, plaque and other historical educational materials; #204 for Solid Waste to appropriate \$10,000 from a trade-in allowance on a used International Day Cab. (Revisions with corresponding numbers attached). **Tax releases** – Approved tax releases in the amount of \$7.26. (A computer printout of the releases is on file in the Tax Department and the Deputy Clerk's office.)

APPOINTMENTS: (1) **Social Services Board:** Upon the recommendation of the Social Services Board, and upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to appoint Darlene Anthony Green to the Social Services Board. (2) **Southwestern Community College (SCC) Board of Trustees:** Upon a motion by Commissioner Tate, seconded by Commissioner Beale, the board voted 4-0 (with Commissioner Shields abstaining) to reappoint Gary Shields to the Southwestern Community College (SCC) Board of Trustees for a term of four years, beginning July 1, 2016 and ending June 30, 2020.

RECESS: With no other business, and at 9:29 p.m. upon a motion by Commissioner Tate, seconded by Commissioner Shields, the board voted unanimously to recess the meeting until Tuesday, May 31, 2016 at 4 p.m. in the commission boardroom on the third floor of the Macon County Courthouse, 5 West Main Street, Franklin, NC.

Derek Roland
Ex Officio Clerk to the Board

Kevin Corbin
Board Chairman

**MACON COUNTY BOARD OF COMMISSIONERS
CONTINUED SESSION
MAY 31, 2016
MINUTES**

Chairman Corbin reconvened the meeting at 4:03 p.m. in the commission boardroom as recessed from the May 10, 2016 regular meeting. All board members, the County Manager, Deputy Clerk, Finance Director, County Attorney, members of the news media, several county department heads and representatives of Macon County Schools were present. The primary purpose of the continued session was to hold a work session on the recommended Fiscal Year 2016-17 budget.

SHADE STRUCTURES AT PARKER MEADOWS RECREATIONAL COMPLEX:

Chairman Corbin explained that the board had some business items to address prior to discussing the budget. He recognized the County Manager, who said that the materials and installation of the safety structures at the Parker Meadows Recreational Complex had to be rebid because the initial low bidder was not authorized to construct in North Carolina. Lindsay Leopard, the county's Purchasing Agent, told the board that the two items had to be bid separately, with Shade America being the low bidder on the materials at \$59,380 and Paragon Homes of Charlotte being the low bidder on the installation of those materials at \$21,500 for a total price of \$80,880. She said this total is about \$4,000 more than the original low bid. Chairman Corbin noted that if the board approved the new bids, the work on the structures could start this week and that they would be in place prior to the next tournament at the park. Upon a motion by Commissioner Beale, seconded by Commissioner Tate, the board voted unanimously to approve the informal bids as presented and to authorize the County Manager to execute the required contracts.

PUBLIC COMMENT: Although there was no agenda item for public comment, Chairman Corbin allowed Narelle Kirkland to address the board, and she asked the board not to raise taxes in the upcoming fiscal year. Chairman Corbin

offered the assurance that no tax increase was forthcoming, and commented that Macon County will likely have the third-lowest ad valorem tax rate among the state's 100 counties once all of those budgets are set.

CLOSED SESSION: Chairman Corbin asked that the board hold a brief closed session for the purpose of preserving the attorney-client privilege, and the County Manager also requested time in the closed session to discuss a matter involving potential property acquisition. Chairman Corbin stated that the board would likely take action following the closed session. Upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to go into closed session at 4:11 p.m. as allowed under N.C.G.S 143-318.11(a)(3) to consult with the attorney and 143-318.11(a)(5) regarding property acquisition. Upon a motion by Commissioner Tate, seconded by Commissioner Higdon, the board voted unanimously to come out of closed session at 4:27 p.m. and return to open session.

PROJECT TECH: After reading the appropriate section of the state statute allowing for the closed session discussion, Chairman Corbin said that the board has been made aware that a company is looking to expand into an empty facility in the county industrial park known locally as the SKF building. In moving to the 72,000-square-foot facility, the company plans to add 35 new jobs over the next five years that would create an additional payroll of \$1,711,000. In addition, the company would be making \$3.2-million in new investment over that time period. The company is seeking a \$120,000 North Carolina Department of Commerce OneNC Grant, which would require a 3-to-1 match from the county of \$30,000. Tommy Jenkins, the county's economic development director, explained that the incentive agreement contains "clawbacks," and if certain benchmarks are not met in terms of new hires or investment, the county can collect its grant match funds from the company. Mr. Jenkins said the opportunity provides good paying jobs, fills the building and gives the county momentum going forward. Board members questioned if the \$30,000 was available in the county's contingency fund, and the Finance Director confirmed it was. Chairman Corbin recommended approving the incentive funds for what is being called "Project Tech," and upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to allocate \$30,000 from contingency for the matching grant funds. The County Attorney pointed out that there will be a subsequent agreement related to this matter for the board to consider at its June 14th regular meeting.

MACON COUNTY SCHOOLS PRESENTATION: Macon County Schools Superintendent Dr. Chris Baldwin presented a PowerPoint presentation regarding the system's budget proposal to the county for Fiscal Year 2016-17, a copy of which is attached (Attachment 1) and is hereby made a part of these

minutes. In reviewing the system's current expense and capital outlay needs, Dr. Baldwin asked that the board fund the operating expense level for the schools at the same level as in Fiscal Year 2013-14, at a total amount of \$7,338,330. The County Manager's recommended budget for Fiscal Year 2016-17 includes \$6,995,431 for the system, plus \$500,000 in capital outlay funding. Following Dr. Baldwin's presentation and a lengthy discussion that covered a variety of topics, Commissioner Beale said that he and Commissioner Shields – the liaisons to the school system – had no recommendation at this time, but that one would be forthcoming by the commission's June 14th regular meeting, stating that the board's relationship with the school system is "very valuable." Chairman Corbin cited his desire to keep the capital outlay allocation at \$500,000, and Dr. Baldwin reviewed a list of the system's needs. No action was taken.

Chairman Corbin called for a recess at 5:37 p.m.

Chairman Corbin called the meeting back to order at 5:48 p.m.

NC FOREST SERVICE: Bobby Mashburn, the Macon County Ranger for the North Carolina Forest Service, made a request for \$22,650 in additional funding to assist the agency in replacing a 2004 truck and to make needed repairs to the county office that was built in 1979. He reminded the board that 40 percent of his budget is funded by the county. No action was taken.

OTTO VOLUNTEER FIRE DEPARTMENT PROPOSED TAX INCREASE: Chief Terry Rholetter with the Otto Volunteer Fire Department outlined his agency's need for an increase in the district's fire tax rate. The department is seeking an increase of 0.67 cents per \$100 valuation, which if approved would increase Otto's rate from 6.14 cents to 6.81 cents and would generate approximately \$32,000 in additional revenue. Chief Rholetter told the commissioners that the proposed rate hike had been discussed at a community development club meeting and was met with no opposition. No action was taken.

PAY PLAN: The County Manager presented his video explanation of the 2016 Macon County Pay Plan Recommendations for the board's review. Saying he wanted county employees to know how the recommendations came about, the County Manager was seeking the board's approval of the presentation before releasing it to staff. The video, along with a document outlining the recommendations, will be made available to employees via the county's website. The County Manager again noted that the plan's impact on addressing compression issues was the most important factor. While 181 full-time employees would see a salary increase, he pointed out that bringing everyone to "100 percent compliance" with where they should be in their respective pay range would require a tax increase and would not be "sustainable." Chairman

Corbin spoke to the combined efforts of the pay plan committee, saying "this was hundreds of hours of work," with the County Manager adding that "this was a better study than you would have gotten from a third-party vendor." By being on the website, the video will also be available to the public. No action was taken.

BUDGET REVIEW: Commissioner Beale handed out copies of the Macon County Public Library Budget Proposal Highlights, a copy of which is attached (Attachment 2) and is hereby made a part of these minutes. The proposal outlined a request for an increase in funding of \$120,610 above the \$999,390 contained in the County Manager's recommended budget. The board members did not discuss the proposal and no action was taken. Other discussion regarding the budget centered on airport maintenance, the Macon County Heritage Center at Cowee School, and funding for improvements to Wesley's Park and the Robert C. Carpenter Community Building. Commissioner Tate asked some questions related to telephone expense, airport funding and the elections budget, all of which were addressed. The consensus of the board was that there was no need for another work session.

ADJOURN: With no other business, upon a motion by Commissioner Higdon, seconded by Commissioner Tate, the board voted unanimously to adjourn at 7:25 p.m.

Derek Roland
Ex Officio Clerk to the Board

Kevin Corbin
Board Chairman